**Roosevelt Foundation Board Meeting: March 8, 2021**

*Present:* *Kevin Biggs*, Nick Callison, Jackson Dahlquist, Stephen Dorff, Marie Gernes, Rose Green, Julianne Hilmes-Bartlett, Dylan Huey, Bryan Huggins, *AJ Johnson*, Charlotte Lozier, Erik Lundy, *DeMario Luttrell*, Steve Malone, Kate Mead, *Kameron Middlebrooks,* Scott Nelson, Nate Nielsen*, Kelly Roberson,* *Mary Schlehuber*, Erin Sears, *Mak Suceska*, Kari Stone, Ted Stroope, *Abby Zegers*

**Total Board Members: 23**

**Present: 17**

**Agenda Items**

1. Welcome & Call to Order (Rose)
2. Introduction of [Neumann Monson Architecture](https://neumannmonson.com/)

Channing Swanson, AIA, Principal & Cheung Chan, AIA, Project Manager

* + both future and present TRHS parents

1. Firm’s Intro – 42 architects, Iowa City and DSM offices
   * Firm has earned Just Design certification for valuing diverse perspectives in design
   * Goals are to channel function and vision, incorporate feedback and community input
   * [Other projects](https://neumannmonson.com/projects/) to look into: DSM municipal services building, and St. Kilda/ Mass Timber building in East Village, Market One in East Village
2. Approval of Feb. Minutes- Nick motions, Eric 2nd, all approve
3. Treasurer's Report
   * On budget, monthly update in the works as we update QuickBooks
4. Principal’s Report
   * Back in person full time at about 40% of full student body, going well
   * Mr. Biggs got 2nd vaccination this weekend, teachers being vaccinated too!
5. Committee Reports
   * Rider Cup
     1. Lunch sponsorship from BH Equities
     2. Call to Board to recruit one foursome, to get to full capacity. Rates before 4/15 are Early Bird special of $130 per golfer
     3. Sponsor Brainstorm: Any business interests for sponsorship, please contact Jackson
   * Alumni Relations + Events
   * Communications + Marketing
     1. Website updates went up today, check out “Get Involved” section
     2. Next Recall Newsletter coming out this week
   * Education Engagement Committee (Scholarships + Grants)
     1. New Named Scholarship
     2. Two new Rider Scholarships
     3. New Memorial Scholarship in the works
     4. Need applicants for STEM and Arts Scholarships, Kari has reached out to teachers
   * Capital Campaign Committee (see Neuman Monson section below as well)
     1. Still in silent phase but confident in momentum and excitement around project with the Capital Campaign Cabinet at this point.
6. Library Reimagined/ Design Services Contract: Neumann Monson
   * Process:
     1. Rose, Mike Bell, and Bill Goode interviewed 6 firms, developed an analysis rubric and selected Neumann Monson

Wes Graham (attorney) consulted on contract and approved

Bid is $22,000, which will be paid by the Capital Campaign Committee

Timeline: have design finalized by early May, ready for public phase of campaign and construction

Board Q & A:

* *How does this design process fit into the conceptual drawings and plans from 2018-2019?* This is the next steps in more detailed plans for the library/ media center. RDG will still be designing the track and field space.
* *What does this $22,000 contract include?* Overall budget is 1.5 million for this leg of the project. This is for design and schematic drawings, takes us up to construction-level drawings, including building materials estimates. If we choose to continue with Neumann Monson, we could also work with them for that next level of detail.
* *Project vision at this point:* working within existing building footprint, possibly reconfiguring interior walls but not expanding.

**Vote**: motion to approve (Erik) and 2nd (Kate) all in favor

More campaign details available to board as needed

1. Development Plan

* Offer for planning on development planning work with Blair Rosenberg Ryan, TRHS Alum and development director for the IPTV Foundation
* Review Calendar: Committee Activities through Summer 2021

Upcoming Dates:

Board of Directors: April 12

Executive Committee: April 7