



Mission: The Roosevelt High School Foundation/Alumni Association is organized to celebrate the tradition and shape the future of Roosevelt High School by advancing and supporting the students, faculty, alumni and Roosevelt community.

TRHS Foundation Board Meeting Minutes: April 10, 2023

Total Board Members: 16

Present: Bryan Huggins, Danielle Roecker, Zach Stubbs, David Dykstra, Betsy Mitchell, Hayleigh Biancalana, Kelly Caldbeck, Ted Stroope, Nate Nielsen, Marie Gernes, Dylan Huey, AJ Johnson, Heather Welch-Puri, Kate Mead, Erik Lundy, Charlotte Lozier ([2022-2023 Attendance](#))

Also present: Chris Diebel, ED; Steve Schappaugh, Principal

Minutes: Marie Gernes

Welcome & Call To Order - Bryan Huggins

Approval of March Minutes - Bryan Huggins

- Kelly motions, Kate 2nd, Vote: all approve

Treasurer's Report- Danielle Roecker

- Forms shared:
 - Monthly summaries reviewed; please reach out to Danielle, Chris, Bryan, or Nate if you have any questions on further review
 - Q&A regarding QuickBooks recording of scholarships on Statement of Financial Position; may need some bookkeeping changes to reflect scholarship funds and discrepancies between
 - Motion to accept financial statements and to update the scholarship inconsistencies- Bryan, AJ 2nd, Vote: all approved
- RSM 990 invoice: \$3,097.50
 - Will be included in April financials as well.
 - This is the fee per our contract, with standard pricing moving forward
 - No vote or approval needed since the contract had been approved, just updating on fees. We can consider other options and firms if desired. Danielle and Heather's (past Treasurer) recommendation is to continue working with RSM because of the depth of their understandings and existing information in their systems.
 - Discussion: as long as it's around market price, leave it. Could revisit on an ongoing basis if fees continue to rise.

Capital Campaign Update & Executive Director's Report - Chris Diebel

- No big reports, still waiting on redesign and in process.
- Polk County told Foundation that we'd likely be in a better position if we waited until July for consideration. Chris had good conversations with Angela Connolly and Matt McCoy.
 - Steve update: Title IX compliance issues ongoing with softball field, softball booster applied for Polk County funding as well for drainage and other updates. Baseball recently raised over \$200K for new dugouts and updates.

Committee Reports - All

- Community Events & Fundraising
 - Betsy, Dave, and Chris are meeting about R Party
 - Farm to Table Wallace House Summer Supper Series report coming up next month: monthly dinners this summer with BYOB suggested pairings from Gateway
 - Rider Cup, close to ½ golfers and now focusing on hole sponsors
 - Day-of volunteers will be needed too.
 - Steve will share graphics with parent groups to work on sponsors
- Education + Engagement/ Alumni Events + Relations
 - Hall of Fame and Scholarships
 - Doors at 6:10, ceremony starts at 6:30
 - Hall of Fame: Mollie Cooney, Al Higgins, Dau Jok
 - Invited student groups with aligned interests
 - Sticks created plaques for honorees and we can update annually
 - Agenda will be Hall of Fame first, then Scholarships
 - 13 Rider scholarships and 11 named scholarships
 - 2 named scholarships have not select winners yet
 - Mrs. Jolly is coming to award first Anthony Jolly memorial
 - 42,500 in scholarships awarded so far
 - Will be streamlining process a bit next year; Charlotte and Ted will debrief with Chris and update next month
- Communications + Marketing
 - Chris met with the journalism teacher, students are creating a year-end review mailing.

Principal's Report- Steve Schappaugh

- Shared that a student passed away this weekend, the community is grieving and district counseling support was here today.
- School Improvement Process meeting tonight as well; required by state and noted constructive conversations about strengths and areas for growth.
 - Needs assessment phase currently, surveying staff, students, and families as well. Staff culture and climate gains are significant; student replies are lagging behind and next steps are small group discussions.
 - Working to develop engagement with Latinx students after noting less involvement- action steps have included hiring two bilingual Latinx math teachers for next year

- Lockdowns this year have been down. Also just two fights this year, though both have moved outside or off campus.
- Track + Field is being used until 10pm many nights per week, ongoing thanks for support

Grant Requests - All

- Avenue Scholars, \$350: ABI Business Horizons Summer Camp
 - We will likely receive more requests. Propose to approve up to \$2,100 (six @ \$350 ea)
 - Motion to approve \$350 and up to \$2100: Erik; Zach 2nd; Vote: all approved
- Potential Upcoming Email Votes
 - Speech and Debate team qualified for Nationals in AZ; keep an eye out for an email vote
 - Band Hiring: Potential ask coming, introducing issue now. Band director is leaving, potentially would like to interview out-of-state candidates in person.
 - 11 applications, Treg and Steve screened today and narrowed list to 7 for phone screener interviews. Some are in-state, 1 an alumni, in TX; 1 is in CO
 - Currently 140 students (pre-Covid 200+), position goes to feeder schools for lessons or band direction. Directs marching band, concert band, several other bands. Steve said this is easily the biggest hire this year.
 - Exec considered last week and decided to recommend a typical grant when there are more details and the ask is

Staff Review Process - Bryan Huggins

- Propose \$2,500 fee for performance review cultivation, working with Amy Croll
 - Includes outlining scope of process, aligning to job description, developing documents, working through first review process. Goal is for Amy to help run this year, then Board moving forward.
 - Bryan will send out Amy's proposal so Board can see what's being proposed and review it, then email vote.

Old Business All

- Please consider potential board members to be recommended for summer recruitment
- Secretary and President-Elect positions on Exec will also be open

New Business All

Upcoming Meeting Dates

- May '23: Exec - Wednesday, 5/03; Full Board - Monday, 5/08
- June '23: Exec - Wednesday, 6/07; Full Board - Monday, 6/12
- July '23: Summer Break - No Meetings
- August '23: Exec - Wednesday, 8/02; Full Board - Monday, 8/07
- September '23: Exec - Wednesday, 9/06; Full Board - Monday, 9/11
- October '23: Exec - Wednesday, 10/04; Full Board - Monday, 10/09
- November '23: Exec - Wednesday, 11/01; Full Board - Monday, 11/06
- December '23: Exec - Wednesday, 12/06; Full Board - Monday, 12/11