



*Mission: The Roosevelt High School Foundation/Alumni Association is organized to celebrate the tradition and shape the future of Roosevelt High School by advancing and supporting the students, faculty, alumni and Roosevelt community.*

**Roosevelt Foundation Board Meeting: February 14, 2022 @5:30pm**

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Total Board Members: 21

# Present: 18

*Also attending:* TRHSF Project Manager Kari Stone, TRHS Principal Steve Schappaugh; Former Board President & Attorney Wes Graham

[Attendance spreadsheet](#) for 2021-22

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- **Welcome & Call to Order** (Kate)
- **Approval of January Meeting Minutes**- Erik Motion, 2nd (?), all approved
- **Treasurer's Report** (Heather)
  - Financials emailed and posted to portal this evening
  - Overview/ Highlights from Heather
    - Operating account is high at the moment but majority is for the Capital Campaign, just needs to be divided out among CC and Scholarships.
    - One last stock transfer moving towards operating account at BT this week
    - CC is at over \$3 million, which is extremely exciting, have collected over \$2 million.
- **Principal's Report** (Steve)
  - Currently staff is reaching out to kids (650) who are not meeting academic potential, staff is being paid \$15/ hr outside of contract time for outreach efforts. Hoping to work within locus of control with resources we do have; work with students and families to identify areas of increased supports.
  - Meeting 11 / 12 equity outcomes from district's goals.
    - If you're a family and not on CNXT please sign up! At 82%, goal is 90%
  - In the face of limited state funding and lower SSA, limited options but
  - "Staffing Season" underway, working on increasing literacy supports and Algebra I readiness. Work through Capital Campaign is helping with literacy especially
  - Today was PD, whole group worked on negotiation strategies with students and made follow-up plans.
  - Activities! 6 students qualified for National Debate; Girls Basketball is ranked 3rd (next Tues at 7pm); Mamma Mia! is Spring Musical; lots more listed faster than I could type :)
- **Capital Campaign Update** (Kate, Rose, Bryan)
  - Memo from Rose shared with Board; highlights of discussion noted below but copies will be available to Board as well.

- Track + Field bid last Friday came in under anticipated budget (this is incredible news!); waiting on DMPS's final numbers to be separated out from the bid but construction should be on track scheduled for Spring. Contractor is [Mid-American Golf and Landscape](#) out of Kansas, worked on East High School too.
  - Library Reimagined construction still anticipated next year.
  - **Bridge Loan** for T+F construction still recommended by Capital Campaign in order to maintain momentum, avoid higher costs later.
    - Interest for Bridge Loan would be a CC expense, not a Board expense
    - Notes from Wes: Scholarship funds would not be available; Board just needs to be focused on paying in timely fashion to avoid penalties
    - Per memo: Bridge Loan approve to max of \$787,500
    - **Motion** to authorize Kate Mead as President to sign off with Banker's Trust for an amount not to exceed \$787,500 (final number to be determined by Campaign Finance Committee and shared with Board) (Rose); Erik 2nd; **Vote:** all approve; none opposed
- Near-Term Activities: Next phases of Campaign are Special Gifts and Public Phase
  - Consultants are retained through March but will not be here through Public Phase.
  - Public Phase will include kickoff night (March 4 @ 7pm, Class Gift Initiative, General Promotion to community)
    - Q&A: Can donors earmark gifts for Library and then additionally, different aspects of the Library?
      - Yes- those lists can be forthcoming as plans proceed. Rose can share a spreadsheet with updated info
  - Recommendation is to contract with SPPG- contract is on Portal
    - Capital Campaign expense, not general fund expense
    - Works on project management as well as social media and overall fundraising
    - Full disclosure: SPPG is Jackie Norris's firm, she is also on the Campaign board
    - **Motion** to approve, Jackson; 2nd DeMario; **Vote:** all approve none opposed
  - Next steps/ what to expect in March: Class Gifts Initiative and Alumni Board Members in particular working as ambassadors for this
- **Engagement Letter** from Wes Graham (Kate)
  - Document is on Portal: agreeing for \$300/ hr for support in navigating loan documents and ongoing advice. Not currently estimating total number of hours
  - **Motion** to approve: Rose, 2nd AJ. **Vote:** all approve
- **Special Requests** all posted on Portal
  - Principal Schappaugh - Track Facilities Rental at Drake during construction (\$5,000)
    - Transportation costs should be covered by school

- Great opportunity to offer students experience on college track and also
    - **Motion** to approve: Ted; 2nd Marie. **Vote:** all approve
  - Senior Party (Rose) (\$5,000)
    - Costs have gone up overall by \$6000 with Pennant Parade; upped the request
    - Rose recused herself from vote as a Sr. Parent
    - **Motion** to approve: AJ; 2nd Erik; **Vote:** all approve
  - Business Horizons (Kate) (not to exceed \$1,500)
    - 1-week business camp at Central College, Students have to apply and this request is to pay for at least 4 students
    - **Motion** to approve: Ted; 2nd DeMario; **Vote:** all approve
  - Academic Decathlon (Kate) (weekend of March 4-5; \$800)
    - Covers fees, hotel rooms, meal, and transportation
    - **Motion** to approve: Jackson; 2nd Bryan; **Vote:** all approve
  - Mock Trial (Kate) (\$700)
    - Registration fee for 4 teams; all other costs absorbed by volunteer coaches and students
    - **Motion** to approve Marie; 2nd Charlotte: **Vote:** all approve
- **Engagement Letter for 990s** (Heather)
  - Kathy Fairchild at RSM has estimated \$2500-3000 to prepare the Form 990s - Heather will share via Portal
    - Already filed an extension through May 15 (was originally due in January)
  - Need full Board Approval because amount
  - **Motion** to approve permission for Board President to sign engagement letter AJ; 2nd Rose; **Vote:** all approve
- **Committee Reports**
  - Community Events & Fundraising – Rider Cup Prep (Jackson)
    - Ask of everyone on Board is to find a foursome to play or a local business to sponsor. Friday May 20!
    - Registering on an app for a silent auction (10-12 items)
  - Education + Engagement - Scholarships (Kari)
    - Scholarships are out and should be up on CNXT parent notification system; many donors upped their donations after Charlotte’s outreach
    - Closes after Spring Break
  - Communications & Marketing (Kari)
    - Newsletter is going out this week, Friday.
    - Also getting some website edits and changes
  - Alumni Events & Relations – Hall of Fame (Ted & Kate)
    - Met with Principal Schappaugh- district is not yet having full assemblies, nor is student body ready for that. Suggestion is to move Hall of Fame to Academic Awards night and include Scholarship award winners in mid-May

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NEXT MEETINGS:

- ZOOM Monday, March 7<sup>th</sup> 5:30 p.m.
- ZOOM Monday, April 11<sup>th</sup> 5:30 p.m.